2022 Self-Review Attestation for non-university tertiary education providers:

Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code)

For further information about Code self-review requirements, click here.

Organisation details

	Organisation Details	Correct Details
TEO name (legal)	Laidlaw College Incorporated	Yes
MoE number	8563	Yes

Contact person

Primary contact person for the Code (domestic and international learners)

	Original Contact	Delegate
Name	Edwin Paul	Yes
Job title	Code Contact	Head of Centre for Learning
Email	epaul@laidlaw.ac.nz	Yes
Phone number	09 837 9769	Yes

Current Enrolments

Do you have domestic students currently enrolled?

Domestic students	Yes

What is the current number of domestic students enrolled?

Total # of students	879
Students (under 18 years)	0
Students (18 years or older)	879

Are you an International Code signatory?

International Code signatory	Yes

What is the current number of international students enrolled?

Total # of students	11
Students (under 18 years)	0
Students (18 years or older)	11

Self-review of implementation of the Code

Using the chart in Appendix 1, rate your organisation's stage of implementation for each Code outcome that applies:

> Outcomes 1 – 4 (applies to all tertiary providers)
> Outcomes 5 – 7 (applies to all providers with student accommodation)
> Outcomes 8 – 12 (applies to all providers enrolling international learners).

All tertiary providers

	Stage
Outcome 1: A learner wellbeing and safety system	Implemented
Outcome 2: Learner voice	Well-implemented
Outcome 3: Safe, inclusive, supportive, and accessible physical and digital learning environments	Implemented
Outcome 4: Learners are safe and well	Well-implemented

Student Accommodation

Do you provide student accommodation?

Student accommodation	Yes

	Stage
Outcome 5: A positive, supportive and inclusive environment in student accommodation	Well-implemented
Outcome 6: Accommodation, administrative practices and contracts	Implemented
Outcome 7: Student accommodation facilities and services	Implemented

International learners

Tertiary providers with international learners

	Stage
Outcome 8: Responding to the distinct wellbeing and safety needs of international tertiary learners	Well-implemented
Outcome 9: Prospective international tertiary learners are well informed	Implemented
Outcome10: Offer, enrolment, contracts, insurance and visa	Well-implemented
Outcome 11: International learners receive appropriate orientations, information and advice	Implemented

Outcome 12: Safety and appropriate supervision of international tertiary learners	Well-implemented

Rate your organisation's overall stage of implementation for the Code.

Overall implementation	Implemented

Signature

In accordance with Outcome 1 and clause 89 of the Code, I confirm that:

Action	Response
A self-review of the organisation's performance against the Code has been undertaken	Yes
The resulting self-review report is available in an accessible format to learners, staff, and the general public, including on the organisation's website (where available)	Yes
Any required policy and operational changes identified from the review have been made or will be made by:	Yes

Declaration

By submitting this form, you are attesting that the information provided is correct and that you are authorised to provide this attestation to NZQA for the organisation stated in Section 1.

TEO name (legal)	Laidlaw College Incorporated
MoE number	8563
Name	Phil Newman
Title	Chief Operating Officer
Email	pnewman@laidlaw.ac.nz
Phone	021390289

If you have any questions, please contact code.enquiries@nzqa.govt.nz or 0800 697 296.

Appendix 1: Continuum of implementation for the Code

Early stages of implementation Implementation of the Code has not yet started or requires significant work	Developing implementation Implementation of the Code is underway, yet requires further work	Implemented The Code is implemented	Well-implemented The Code is well-implemented
• No or limited understanding of Code outcomes and requirements across the organisation • No or limited perspectives sought. Practices to reflect learner voice non-existent or underway • No or limited consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code. • No or limited practices in place to monitor against all Code outcomes and requirements • No or limited reporting processes from self-review	• Some understanding of Code outcomes and requirements across the organisation • Some perspectives sought, including adequate practices, to reflect learner voice • Some consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code. • Some practices in place to monitor against all Code outcomes and requirements • Adequate reporting processes from self-review	• Sufficient understanding of Code outcomes and requirements across the organisation • Multiple perspectives sought, including sound practices, to reflect student voice • Good consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code. • Relevant practices in place to monitor against all Code outcomes and requirements • Effective reporting processes from self-review	• Thorough understanding of Code outcomes and requirements across the organisation • Diverse range of multiple perspectives sought, including robust practices, to reflect learner voice • Full consideration of Te Tiriti o Waitangi/Treaty of Waitangi and the Treaty principles (including partnership, protection, and participation) when implementing the Code. • Well-established practices in place to monitor against all Code outcomes and requirements • Highly effective reporting processes from self-review